

Northern California Pipe Trades Trust Funds for UA Local 342
935 Detroit Avenue, Ste 242A
Concord, CA 94518-2501
925/356-8921 Ext 713
tfo@ncpttf.com

JUNE 2022
MAY 2022 HOURS

EMPLOYER CONNECTION



Special points of interest:

- Reporting Contributions to correct local
- Employer Responsibility
- Reporting Adjustments
- General Reminders/Tips

REPORTING CONTRIBUTIONS TO THE CORRECT UA LOCAL



Please be mindful when reporting contributions for employees who may be working in more than one jurisdiction. If an employee worked under Local 342's jurisdiction and another Local's jurisdiction in the same month, the hours should be split and reported to each Local accordingly. Our office is required to bill for contributions based on dispatches received from Local 342. We do not utilize job information/location for billing purposes. Please contact UA Local 342 at 925/686-5880 if you believe you may have received a dispatch in error or are unsure as to which Local contributions should be reported.

EMPLOYER RESPONSIBILITY

As an Employer it is your responsibility to report all hours worked and paid accurately. Deductions taken out for Credit Union, 401(k) and additional HRA must be remitted in full. **Note:** You are urged to contribute at least the 401(k) deferrals by the 15th business day of the month following the work month. By returning the enclosed ECR Form(s), the Employer certifies under the penalty of perjury that the information contained herein is correct, that all hours worked or paid during the period covered are reported herein. Failure to pay the full amount due will result in the assessment of liquidated damages and other potential penalties.



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REPORTING ADJUSTMENTS

If you find that an employee's hours and/or contributions were reported to our office incorrectly, or in error, an adjustment will be required. For our office to process an adjustment, the Employer will need to report the adjustment on a separate ECR Form reflecting the Work Month in which the hours were originally reported (e.g., a mistake in the amount of March hours reported is discovered when completing April ECR Forms; report the adjustment on a March ECR Form). **DO NOT LIST NEGATIVE HOURS ON THE CURRENT WORK MONTHS ECR FORMS.** If an adjustment is required, our office can provide you with the applicable ECR Forms as needed. **NOTE:** Our office is unable to process adjustments of Credit Union contributions once the money has been transferred into the employee's Credit Union account. Other adjustments involving HRA and/or 401(k) are subject to review.

GENERAL REMINDERS/TIPS

All hours must match when reporting Credit Union Deductions (CU), Health Reimbursement Account (HRA) and Supplemental 401(k) Retirement contributions. The number of reportable hours is the same number of hours you report for Dues Check-off.



If you are receiving ECR Forms but **do not have any UA Local 342 employees** working for you at this time, you may request to temporarily suspend your account by contacting our office. If you hire a UA Local 342 employee in the future, your account can be reactivated by contacting UA Local 342 at 925/686-5880.

June 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OUR WEBSITE: WWW.NCPTTF.COM



We encourage you to visit our website for information on reporting contributions and the Northern California Pipe Trades Plans. We are continuously updating our website to better serve our Participants and Employers.

If you have any questions, please contact the Employer Compliance Department at 925/356-8921 Ext. 713 or via email at tfo@ncpttf.com. Thank you.

Reports & Contributions Due: 6/15/2022
Delinquent if Not Received By: 6/20/2022