As an Employer it is your responsibility to report all hours worked and paid accurately. Deductions taken out for Credit Union, 401(k) and additional HRA must be remitted in full. By returning the enclosed ECR Form the Employer certifies under the penalty of perjury that the information contained herein is correct, that all hours worked or paid during the period covered are reported herein. Failure to pay the full amount will result in the assessment of liquidated damages and other potential penalties.

**SUPPLEMENTAL 401(K) RETIREMENT ANNUAL MAXIMUM**

Employees elective 401(k) deductions are subject to age based annual maximums and the amounts vary per calendar year (currently $19,500 under age 50 and $26,000 age 50 and above). Be mindful of the amounts being deducted in the latter months of the year and advise our office if/when an employee has reached the annual maximum amount for 2020.
EMPLOYEES WORKING ON A TRAVEL CARD
(UNDER ANOTHER UA LOCAL’S JURISDICTION)

If an employee is no longer working out of Local 342’s jurisdiction and is currently working under another Local’s jurisdiction and/or was working under another Local’s jurisdiction during the month in which hours are being reported, note this next to their name on the ECR Form. When completing the ECR Forms, also include the following information:

- The Local number that the employee is/was working out of during the month in which hours are being reported
- The last day that the employee worked under Local 342’s jurisdiction
- The date that the employee returned to work under Local 342’s jurisdiction (if applicable)

Reporting Contributions to the Correct Local:
Please be mindful when reporting contributions for employees who may be working in more than one jurisdiction. If an employee worked under Local 342’s jurisdiction and another Local’s jurisdiction in the same month, the hours should be split and reported to each Local accordingly. Our office is required to bill for contributions based on dispatches received from Local 342. We do not utilize job information/location for billing purposes. Please contact Local 342 at 925/686-5880 if you believe you may have received a dispatch in error or are unsure as to which Local contributions should be reported.

Note: If an employer erroneously reports a non-Local 342 member’s hours to Local 342 for a month in which the employee was actually working out of another Local’s jurisdiction, is the employers responsibility to contact the employee’s Home Local to request a refund of the contributions back to Local 342 in order for hours to be adjusted.

Northern California Pipe Trades Trust Funds for UA Local 342
935 Detroit Avenue, Ste 242A
Concord, CA 94518-2501
925/356-9921 Ext 713
tfo@ncpttf.com

OCTOBER 2020

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Reports & Contributions
Due: 10/15/20
Delinquent if Not Received
By: 10/22/20